



# Updates from the Common Interest Community Board

Trisha L. Henshaw | Executive Director



# CIC Board Members

- Maureen A. Baker | CIC Manager
- Tom Burrell | Citizen Serving on Association Board
- Jim Foley | CIC Manager
- Amanda Jonas | Developer
- David S. Mercer | CIC Attorney | *Vice Chair*
- Drew R. Mulhare | CIC Manager | *Chair*
- Lori Overholt | Time-Share Industry
- Anne M. Sheehan | CPA
- Scott E. Sterling | Developer
- Katherine E. Waddell | Citizen Residing in CIC
- Vacant | Citizen Residing in CIC



# Overview

- Association Registration Fee Structure
- Updates to Disclosure Packet Notice
- Title 55 Recodification (Continued)
- Time-Share Act Updates
- DPOR Response to COVID-19



# Association Fee Structure

- March 2015 to June 2020: Temporary Flat Renewal Fee of \$10 for Associations Implemented
  - Expanded to Initial Registration Fee in 2017
- 2019 General Assembly:
  - Removal of Statutory Gross Assessment Fee
  - Surplus Monies in DPOR Accounts Moved to Reserve Accounts for Designated Expenses
- Change in CIC Board's Financial Position Resulting in Discontinuation of Temporary Flat Fees
- Reverted to Staggered Fee Structure in Regulations on July 1, 2020





## Current Association Registration Fee Structure

Number of Lots/Units	Application Fee	Renewal Fee
1-50	\$45	\$30
51-100	\$65	\$50
101-200	\$100	\$80
201-500	\$135	\$115
501-1000	\$145	\$130
1001-5000	\$165	\$150
5001+	\$180	\$170



# POA Disclosure Packet Notice

- Revised Effective July 1, 2020
- 2020 General Assembly – House Bill 720
  - Disclosure Packet Must Include Statement on Any Restrictions to Size, Place, Duration, or Manner of Placement of Political Signs
- Amendment to Checklist Items that must be Included in Disclosure Packet
- Only applies to Property Owners' Associations; Not Applicable to Condo Unit Owners' Associations

10 ☐ A statement setting forth any restriction, limitation, or prohibition on the right of a lot owner to place a sign on the owner's lot advertising the lot for sale;

11 ☐ A statement setting forth any restriction, limitation, or prohibition on the right of a lot owner to display any flag on the owner's lot, including but not limited to reasonable restrictions as to the size, place, and manner of placement or display of such flag and the installation of any

12 ☐ A statement setting forth any restrictions as to the size, place, duration, or manner of placement or display of political signs by a lot owner on his lot.

13 ☐ A statement of use and energy conservation services on the owner's property;

14 ☐ The current declaration, the association's articles of incorporation and bylaws, and any rules and regulations or architectural guidelines adopted by the association;

15 ☐ Any approved minutes of the board of directors and association meetings for the six calendar months preceding the request for the disclosure packet;

16 ☐ The notice given to the lot owner by the association of any current or pending rule or architectural violation;

17 ☐ A copy of the fully completed form developed by the Common Interest Community Board pursuant to § 54.1-2350;

18 ☐ Certification that the association has filed with the Common Interest Community Board the annual report required by § 55.1-1835, which certification shall indicate the filing number assigned by the Common Interest Community Board and the expiration date of such filing;

19 ☐ A statement indicating any known project approvals currently in effect by secondary mortgage market agencies; and

20 ☐ The association complaint procedure required by 18 VAC 48-70-60 and pursuant to 18 VAC 48-70-40 and 18 VAC 48-70-50.



## Title 55 Recodification Continued

- 2019 General Assembly – Recodification of Title 55 Resulting in New Title 55.1
- 2020 General Assembly – House Bill 1340 – Additional Amendments from Recodification
- Amendments to Regulations Effective November/December 2019





# Time-Share Act Amendments

- 2020 General Assembly – Senate Bill 584
  - Clarifies Use of Terms “Project” and “Program”
  - Clarification of Terms to Recognize Time-Share Trusts Organized in Other States
  - Removes Unused Definitions and Other Technical Amendments
- Regulation Amendments Effective 12/1/2020



# DPOR Response to COVID-19

- Governor's emergency declaration in March 2020 authorized DPOR Director to waive regulations
- General Waivers:
  - Extend exam eligibility deadlines
  - Extend validity of licenses, certificates, and other authorizations
  - Any regulations prohibiting or limiting online, electronic, or distance training
  - Regulations that require physical location at place of business



## DPOR Response - *continued*

- DPOR Offices Closed to the Public
- CIC Board Reduced Call Center Hours
  - 8:30 AM to 1:00 PM
- Board Meetings Held Virtually and In-Person
  - CIC Board Met Virtually June 2020
  - CIC Board Met In-Person September 2020

# CIC Board Newsletter

## Common Interests

[www.DPOR.Virginia.gov/Boards/CIC-Board/](http://www.DPOR.Virginia.gov/Boards/CIC-Board/)







# Contact Information

## COMMON INTEREST COMMUNITY BOARD STAFF

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